

MINUTES OF A REGULAR MEETING

September 1, 2015

The meeting was called to order at 5:30 p.m. by Mayor Vaun D. Ryan.

A roll call was taken which showed council members Joe Burdick, Bill Labrum, and Beau Hancock present. Albert Foster and Aaron Weight are excused. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Assistant City Manager and Finance Director John Zilles, City Engineer Chris Thomsen, Hal Huff, LeeNichole Marett, Neldon Cooper, Beverly Hansen, Byron Colton, Mark Dennis, Gordon Snow, Lynn Snow, Jared West, Steven Timothy, Edwin Butterfield, Sarah Butterfield, Cliff Conover, and Vince Reiley present.

Opening prayer was given by Beau Hancock.

MINUTES

A motion was made by Councilman Bill Labrum to approve the minutes of the regular meeting of August 18, 2015, as presented. Motion was seconded by Councilman Joe Burdick. Those voting Aye were Joe Burdick, Bill Labrum, and Beau Hancock. Motion was carried unanimously.

AIRPORT NOTICE OF AWARD AND CONSTRUCTION CONTRACT - RUNWAY PAVEMENT REHABILITATION PROJECT

City Manager Ryan Snow explained that the bids are due the 8th of September and Council will not meet again until September 22nd. It is a \$170,000 project with a 90/10 split with the FAA paying 90% and the city responsibility being 10%. In order to accelerate this process due to the time of year, it has been recommended that City Manager Ryan Snow be given authority to issue the award of bid so the paving can begin immediately. After discussion, a motion was made by Councilman Joe Burdick to approve giving authority to issue notice of award and notice to proceed to the City Manager to expedite the process. Motion seconded by Councilman Beau Hancock. Those voting Aye were Joe Burdick, Bill Labrum, and Beau Hancock. Motion was carried unanimously.

ZONE SHIFT – R-R-10 TO R-R-1 – LYNN SNOW AND MARK DENNIS PROPERTIES

City Engineer Chris Thomsen explained that the zoning needs to be changed to reflect the best use of the property. After discussion, a motion was made by Councilman Joe Burdick to approve scheduling a public hearing for this zone change. Motion seconded by Councilman Beau Hancock. Those voting Aye were Joe Burdick, Bill Labrum, and Beau Hancock. Motion was carried unanimously.

ZONE DESIGNATION – GLENN MURPHY ANNEXATION AREA

City Engineer Chris Thomsen explained that a zone designation was not given to the Glen Murphy property prior to annexing. The Planning and Zoning Board recommend designating this property as R-R-1. After discussion, a motion was made by Councilman Bill Labrum to approve holding a public hearing to give this property the recommended zone designation. Motion seconded by Councilman Beau Hancock. Those voting Aye are Joe Burdick, Bill Labrum, and Beau Hancock. Motion was carried unanimously. Mark Dennis stated that his property that borders this area has always been R-R-1 and he is concerned that at some time, unbeknownst to him, it has become Commercial and he was never made aware of the change. After discussion, a motion was made by Bill Labrum, to include the Mark Dennis property in the ordinance designating the zone be R-R-1. Motion seconded by Councilman Joe Burdick. Those voting Aye are Joe Burdick, Bill Labrum, and Beau Hancock. Motion was carried unanimously.

ZONE DESIGNATION – WINTERTON ANNEXATION AREA

City Engineer Chris Thomsen explained that a zone designation was not given to the Winterton property prior to annexing. The Planning and Zoning Board recommend designating this property as Commercial. After discussion, a motion was made by Councilman Beau Hancock to approve holding a public hearing to give this property the recommended zone designation. Motion seconded by Councilman Bill Labrum. Those voting Aye are Joe Burdick, Bill Labrum, and Beau Hancock. Motion was carried unanimously.

EXTRA MILE DAY PROCLAMATION

Mayor Ryan explained the purpose of Extra Mile Day which is to acknowledge those individuals that volunteer in the community. After review, a motion was made by Councilman Joe Burdick to approve the Mayor signing the Extra Mile Day Proclamation for November 1, 2015. Motion seconded by Councilman Beau Hancock. Those voting Aye were Joe Burdick, Bill Labrum, and Beau Hancock. Motion was carried unanimously.

THIRD NORTH BID AWARD (UTILITY IMPROVEMENT PROJECT)

City Manager Ryan Snow explained that the bid opening took place today on the 300 North project which is also known as the Utility Improvement Project. Byron Colton of Horrocks Engineers reported 12 contractors had requested a set of plans with six bids being received. Nielsen Construction was the low bidder at \$3,237,154.65. A full review has yet to be done, but it is being recommended that the bid be given to Nielsen Construction based on the result of the review process. After discussion, a motion was made by Councilman Joe Burdick to award the bid to Nielsen Construction based on a positive review. Motion seconded by Councilman Beau Hancock. Those voting Aye are Joe Burdick, Bill Labrum, and Beau Hancock. Motion was carried unanimously.

SWIMMING POOL REPORT AND DISCUSSION

City Manager Ryan Snow stated the swimming pool construction project is still on schedule. The block work will begin this week. The salvage sale of the old pool went very well. Pool Manager Edwin Butterfield presented ideas for the Donor Wall. There were two options that will be reviewed by Albert Foster and Aaron Weight and a final decision will be made.

PUBLIC HEARING – ORDINANCE 2015-393 – AMENDING SECTION 16 OF THE ROOSEVELT CITY ZONING ORDINANCE

Mayor Ryan explained that this is a public hearing to receive comment on adopting Ordinance 2015-393, amending Section 16 of the Roosevelt City Zoning Ordinance. Jared West expressed concern with the sidewalk portion of this ordinance. Lynn Snow also spoke to concerns he has with this ordinance. Gordon Snow also addressed Council on a number of his concerns with this ordinance. As there are concerns with this ordinance as presented, it will be scheduled for the next Council meeting for further discussion.

CITY MANAGER REPORT

Ryan Snow reported that construction of the light at 2000 West has begun.

COUNCIL REPORTS

There were no reports given.

PURCHASE ORDERS

A motion was made by Councilman Bill Labrum to approve the following purchase orders. Motion seconded by Councilman Beau Hancock. Those voting Aye were Joe Burdick, Bill Labrum, and Beau Hancock. Motion carried unanimously.

68908	ULGT	\$ 17,771.30
68911	Snow Construction Gordon Snow	22,343.55
68289	J-U-B Engineering	11,908.65
68912	Ascent Aviation Group, Inc.	28,035.61
68864	Westland Construction	351,596.90
68468	Horrocks Engineers	19,557.00
68917	Nielson Construction	36,811.00
68292	J-U-B Engineering	<u>15,137.90</u>
	TOTAL	<u>\$503,161.91</u>

A motion was made by Councilman Bill Labrum to adjourn the meeting. Motion seconded by Councilman Joe Burdick. Those voting Aye were Joe Burdick, Bill Labrum, and Beau Hancock. Motion carried unanimously.

Meeting adjourned at 7:55 p.m.

Vaun D. Ryan, Mayor

ATTEST:

Carolyn Wilcken, Recorder